



# Caldwell College

## Online Career and Professional Training Catalogue

PH (888) 689-9791 Fax (866) 221-9711 E-MAIL: [careertraining.military@caldwell.edu](mailto:careertraining.military@caldwell.edu)

Website: [www.caldwell.edu](http://www.caldwell.edu)

[Automotive Service and Performance Entrepreneur Program](#)  
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[Desktop and Internet Support Professional Program](#)  
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[Residential Service Specialist Entrepreneur Program](#)  
[Small Engine Maintenance Entrepreneur Program](#)

Click on the program to link to the course description



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### **Automotive Service and Performance Entrepreneur Program – JW1240A, B, & C**

**3 Modules:** Each module 16 weeks (Module 1 – 288 hours; Module 2 – 288 hours; Module 3 -140 hours)

**Objective:** Students will study, learn and understand the basics of automotive systems, engine operation, tools, safety issues, and becoming an automotive repair technician. Basic care maintenance, electrical systems and computerized engine controls, fuel systems, exhaust systems and braking systems. Also front and rear axles, differentials, and front end alignments, transmission components, automotive engine disassembly, repair and rebuilding. Introduction to Small Business: be your own boss - overview of the business world environment, business ownership, management, marketing, technology and information and finance.

**Educational Objective:** Students will receive a Certificate of Completion for their successful completion of the Automotive Service and Performance Entrepreneur Certificate Program. This will document their proficiency in the following related areas:

- Overview of Automotive Systems
- Basic Engine Operation
- Automotive Tools
- Key safety issues
- Career Opportunities
- Lower and Upper end Assembly
- Engine Types
- Lubrication Systems
- Automotive Cooling Systems
- Ignition System Components and Operation
- Automotive Fuel Systems
- Antilock Braking Systems
- Suspensions
- Automotive Electrical Systems
- Computerized Engine Controls
- Advanced Auto Computer Systems
- Introduction to Small Business
- Engine Performance/Troubleshooting

At the conclusion of each Learning Section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion. Support and mentoring will be available to review material in areas where 70% is not obtained.

To receive an Automotive Service and Performance Entrepreneur Program Certificate, the student must satisfactorily complete the training program.

**Small Business Objective:** Students will study, learn and understand an overview of the business world including common management, marketing, technology and finance practices in the small business realm.



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### Certified Personal Trainer Career Certificate Program – JW1555A & B

2 Modules: (Each module 16 weeks) Module 1 - 288 hours; Module 2 – 175 hours

Objective: Students will understand the importance of health management, assessing one's lifestyle and its effects on well-being as well as the importance of a weight management program and the personal qualities necessary in becoming an effective personal trainer. Students will also analyze, learn and understand the basics of developing healthy nutrition habits, how muscles interact, what constitutes good posture and alignment, as well as the interrelationship of the heart, lungs and respiratory system and how a cardio respiratory routine affects strength and endurance. Students will understand study and learn the aspects of strengthening and fitness routines for the core, upper body and lower body including techniques for flexibility, preventing injury, and stress management. Students will understand, study, and learn how to create group and individual fitness programs, health screenings and assessments. Students also learn the necessary leadership skills to be an effective trainer as well as an introduction to various related legal and ethical issues. Students will have an understanding of the Rules and Regulations of the Health Insurance Portability and Accountability Act (HIPAA) including the impact of the privacy rules in any health care related industry. Introduction to Small Business: be your own boss - overview of the business world environment, business ownership, management, marketing, technology and information and finance.

**Educational Objective:** Students will receive a Certificate of Completion for their successful completion of the Fitness Instruction and HIPPA Compliance Certificate Program. This will document their proficiency in the following related areas:

- The Skeletal System
- Muscular System
- Central Nervous System
- The Heart as Part of Cardiovascular System
- The Immune System
- Sports Demands
- Nutrition & Supplements
- Medical Terminology
- Exercise Science Terminology
- Fitness Anatomy and Physiology 1 & 2
- Nutrition Basics
- Healthy Eating Habits
- Muscles in Motion
- Posture, Balance, & Proper Alignment
- Cardio Respiratory Fitness
- HIPPA Compliance
- Respiration
- Digestion and Re-absorption
- Metabolism
- Physiology
- Exercise physiology
- Principles of Muscular Strength & Endurance
- Strength Training: Core, Upper Body & Lower Body
- Flexibility Training
- Stress Management Techniques
- Personal Fitness Components
- Legal & Ethical Issues
- Leadership Skills

At the conclusion of each Learning Section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion. Support and mentoring will be available to review material in areas where 70% is not obtained.

To receive a Fitness Instruction and HIPPA Compliance Program Certificate, the student must satisfactorily complete the training program.

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### **Criminal Science Computer Specialist Certificate Program – JW1670A & B**

2 Modules: Each module 16 weeks (Module 1 – 288 hours; Module 2 – 170 hours)

Objective: Students will study, learn and understand the elements and function of hardware devices that are part of a modern personal computer system. Learn more sophisticated techniques in PC repair, purchasing and building PCs, troubleshooting, support, virus protection, data protection, and recovery. Internet server environments, industry terminology, domain name registration techniques, and characteristics of Web-hosting services. Examines UNIX servers, Windows® 2000® servers, and tools that are used to remotely connect to these servers. Conduct a high-tech investigation, from acquiring digital evidence to reporting their findings. How to set up a forensics lab, acquire the necessary tools, and conduct an investigation and subsequent digital analysis. Introduction to Small Business: be your own boss - overview of the business world environment, business ownership, management, marketing, technology and information and finance.

**Educational Objective:** Students will receive a Certificate of Completion for their successful completion of the Criminal Science Computer Specialist Program. This will document their proficiency in the following related areas:

- Data Protection and Recovery
- Introduction to Operating Systems
- Understanding Windows® 9x and ME
- Understanding Windows® NT®
- Understanding Windows® 2000 and XP
- Apple® Computers
- Introduction to Small Business
- Standard Operating and Maintenance Procedures
- Networking Protocols and Internetworking
- Internet Server Environments
- Ethics in Criminal Justice
- Computer-Based Crime

At the conclusion of each Learning Section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion requirements. Support and mentoring will be available to review material in areas where 70% is not obtained.

To receive a Criminal Science Computer Specialist Certificate, the student must satisfactorily complete the training program.

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### Desktop and Internet Support Professional Program – JW1746A

1 Module: (Each module 16 weeks) 288 hours

Objective: Students will learn what it takes to become a support professional in this high-demand computer industry. Students will study, learn and understand the basics of the Operating Systems, Desktop Applications, Computer Repair & Support and Webmaster, Internet Design & Support

**Educational Objective:** Students will receive a Certificate of Completion for their successful completion of the Desktop and Internet Support Professional Program. This will document their proficiency in the following related areas:

- Introduction to Operating Systems
- Desktop Applications
- PC Repair
- Internet Web Software
- I NET CIW Foundation
- DHTML and Javascripts
- Web Site Design and Concepts
- Advance Web Technology and Website Publishing
- Online Marketing

At the conclusion of each learning section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion. Support and mentoring will be available to review material in areas where 70% is not obtained.

To receive a Desktop and Internet Support Professional Program Certificate, the student must satisfactorily complete the training program.

Prepares you to take the following certifications:

- CompTIA A+
- Certified Internet Webmaster (CIW)



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### Diesel Mechanics/Heavy Truck Maintenance Entrepreneur Program – JW1765A, B & C

3 Modules: Each module 16 weeks (Module 1 – 288 hours; Module 2 – 288 hours; Module 3 – 288 hours)

**Objective:** The Fundamentals of Parts 1 through 4 of Diesel Engine Fundamentals. Describe the eight basic operating systems in a vehicle; describe the basic operation of a four cycle diesel internal combustion engine, and terms: horsepower, displacement, and compression ratio. The components that make up hydro mechanical diesel fuel injection systems. Covers engine and fuel management technology, emphasis on diagnosis followed by removal and replacement procedures. Computer literacy in diesel engine components, the components of hydraulic brake systems, Air Brake Supply Systems, and Antilock Brake Systems, the workings of clutches, standard and automatic transmissions, drive shafts and axels as well as HVAC systems for Heavy duty trucks. Introduction to Small Business: be your own boss - overview of the business world environment, business ownership, management, marketing, technology and information and finance

**Educational Objective:** Students will receive a Certificate of Completion for their successful completion of the Diesel Mechanics/Heavy Truck Maintenance Entrepreneur Program. This will document their proficiency in the following related areas:

- Learning Strategies
- Introduction to Diesel Truck Mechanics
- Diesel Engine Fundamentals, Part 1
- Diesel Engine Fundamentals, Part 2
- Diesel Engine Fundamentals, Part 3
- Diesel Engine Fundamentals, Part 4
- Hydro mechanical Diesel Fuel Injection Systems, Part 1
- Hydro mechanical Diesel Fuel Injection Systems, Part 2
- Hydro mechanical Diesel Fuel Injection Systems, Part 3
- Computerized Truck and Bus Systems Management, Part 1
- Computerized Truck and Bus Systems Management, Part 2
- Computerized Truck and Bus Systems Management, Part 3
- The Basics of Truck Electricity and Electronics
- Batteries and Starting Systems
- Charging, Lighting, and Instrumentation Systems
- Ignition and Computer Systems
- Truck Wheels
- Truck Steering Systems
- Truck Suspension Systems
- Air Suspension and Wheel Alignment
- Truck Brake Systems, Part 1
- Truck Brake Systems, Part 2
- Truck Brake Systems, Part 3
- Clutches and Standard Transmissions
- Automatic Transmissions
- Allison Transmissions
- Drive Shafts and Axles
- HVAC Systems
- Introduction to Small Business

At the conclusion of each Learning Section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion requirements. Support and mentoring will be available to review material in areas where 70% is not obtained.

To receive a Diesel Mechanics/Heavy Truck Maintenance Entrepreneur Certificate, the student must satisfactorily complete the training program.

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### Electrician and Business Entrepreneur Program - JW1971A, B & C

3 Modules: Each module 16 weeks (Module 1 – 288 hours; Module 2 – 288 hours; Module 3 – 154 hours)

Objective: Basic electrical terminology, safety practices, and equipment necessary to get started in the field. Properties of electrical conductors, installing conduit, and math properties necessary to work in the field of electricity. Wiring electrical components, circuit analysis and Ohm's Law, as well as working with Multimeters. Workings of electric lamps, various lighting controls, including interior and exterior lighting practices. The elements of electrical heating, controls for air conditioning, how to read electrical schematic diagrams, electrical blueprints, wiring electrical currents, as well as connections and maintenance of transformers. Understand DC motor and generator theory, industrial current motors as well as local power distribution and underground power systems. Understand various troubleshooting steps, how to give job costs, and how to set up your own electrical business. Introduction to Small Business: be your own boss - overview of the business world environment, business ownership, management, marketing, technology and information and finance.

**Educational Objective:** Students will receive a Certificate of Completion for their successful completion of the Electrician and Business Entrepreneur Program. This will document their proficiency in the following related areas:

- Getting Started as an Electrician
- Working Safely with Electricity
- Nature of Electricity
- Electrical Equipment, Part 1
- Electrical Equipment, Part 2
- Conductors
- Working with Conduit
- Math for the Trades
- Wiring Electrical Components, Part 1
- Wiring Electrical Components, Part 2
- Circuit Analysis and Ohm's Law
- Working with Multimeters
- Electric Lamps, Part 1
- Electric Lamps, Part 2
- Lighting Control
- Interior and Exterior Lighting Practices
- Electric Heating
- Controls for Air Conditioning
- Reading Electrical Schematic Diagrams
- Electrical Blueprint Reading
- Wiring Electrical Circuits
- Transformers
- Introduction to Small Business
- NEC® Graded Project
- DC Motor and Generator Theory
- Industrial Direct Current Motors
- Industrial Alternating Current Motors
- Local Distribution of Electrical Power
- Underground Power Systems
- Troubleshooting Electrical Systems
- Electrical Estimating
- The Business of Electrical Contracting
- Introduction to Small Business

At the conclusion of each Learning Section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion requirements. Support and mentoring will be available to review material in areas where 70% is not obtained.

To receive an Electrician and Business Entrepreneur Certificate, the student must satisfactorily complete both modules of the training program.

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### Environmental Journalist Certificate Program – JW1995A & B

2 Modules: (Each module is 16 weeks) Module 1 – 288 hours; Module 2- 202 hours

Objective: Effectively analyze, study, and learn the conservation of people, animals, and their habitats. Wildlife management for upland birds and waterfowl as well as both warm and cold water fish management techniques. Wildlife management for small and large animals, and predators as well as information on park management. Aspects of rangeland management, forest management and forest protection. Study, learn and understand a basic overview the makeup of a camera, adjusting for lighting, image design. Introduction to Small Business: be your own boss - overview of the business world environment, business ownership, management, marketing, technology and information and finance.

**Educational Objective:** Students will receive a Certificate of Completion for their successful completion of the Environmental Journalist Career Program. This will document their proficiency in the following related areas:

- Learning Strategies
- Conservation- People, Animals, and Habitat
- Wildlife Management-Upland Birds
- Wildlife Management-Waterfowl
- Cold Water Fish Management
- Warm Water Fish Management
- Aquaculture
- Wildlife Management: Small Mammals
- Wildlife Management: Large Mammals
- Wildlife Management: Predators
- Park Management
- Rangelands Management
- International Conservation Issues
- Safety in the Field
- Wildlife Law Enforcement
- Photography
- The Nature of Light
- Lighting for Photography
- Choosing Your Subject
- Image Design
- The Joy of Digital Photography
- Presentation Skills
- Business Skills for the Photographer

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### **Firearms and Safety Technician and Archery Mechanics Certificate Program – JW2100A & B** 2 Modules: (Each Module is 16 weeks) Module 1 – 288 hours; Module 2 – 115 hours

Objective: Introduction to firearms and the tools related to the gunsmith trade as well as a review in assembly and disassembly of firearms, various firearms, including caliber and various gun stocks function, materials and design. Introduction to the rifle, basic metalwork and machine tool operation, as well as the installation of sight for various guns, shotguns, muzzleloaders, and basic metal finishing techniques. Handguns, ammunition, reloading techniques and basic knowledge of ballistics. Weapons safety, Archery mechanics details riser styles, limb styles, brace height, axle designs, poundage and energy, string loops, quivers, stabilizers and much more. Proper techniques, fits and safety. Introduction to Small Business: be your own boss - overview of the business world environment, business ownership, management, marketing, technology and information and finance.

**Educational Objective:** Students will receive a Certificate of Completion for their successful completion of the Firearms and Safety Technician and Archery Mechanics Certificate Program. This will document their proficiency in the following related areas:

- Learning Strategies
- Getting Started in the Firearms Industry
- Identifying and Evaluating Firearms
- Gun Stocks
- Customizing Gun Stocks
- Rifles
- Basic Metalwork and Machine Tool Operation
- Introduction to Small Business
- Gun sights
- Shotguns
- Muzzleloaders
- Metal Finishing
- Handguns
- Ammunition, Reloading, and Basic Ballistics
- Archery mechanics details riser styles, limb styles, brace height, axle designs, poundage and energy, string loops, quivers, stabilizers and much more.
- Proper techniques, fits and safety.
- Starting Your Own Business

At the conclusion of each Learning Section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion requirements. Support and mentoring will be available to review material in areas where 70% is not obtained.

To receive a Firearms and Safety Technician and Archery Mechanics Certificate, the student must satisfactorily complete the training program.

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### HVAC Technician Entrepreneur Certificate Program – JW2681A & B

2 Modules: (Each module is 16 weeks) Module 1 – 288 hours; Module 2 – 212 hours)

**Objective:** An Introduction to nature of electricity, mathematical formulas related to working with HVAC operations, as well as Alternation Current. Basic refrigeration and air conditioning concepts, related tools and equipment, including types and sizes of fasteners, tubing and piping. Basic understanding of refrigerants, system evacuation and charging techniques, and how to calibrate instruments. Variety of controls and electric motors that are related to the field of HVAC. Understand commercial and special refrigeration components basic application and troubleshooting techniques. Various heating systems, and to stay within compliance of the Federal Clean Air Act. An overview of all – weather systems included as well. Working for domestic appliances, chilled water cooling systems and lithium bromide absorption systems. How to set up your own business in HVAC. An overview of the business world including common management, marketing, technology and finance practices in the small business realm.

**Educational Objective:** Students will receive a Certificate of Completion for their successful completion of the HVAC Technician Entrepreneur Certificate Program. This will document their proficiency in the following related areas:

- Nature of Electricity
- Formulas
- Alternating Current
- Refrigeration and Air Conditioning Currents
- Safety Tools and Equipment
- Fasteners, Tubing and Piping
- Refrigerants and Systems Charging
- Calibrating Instruments
- Magnetism
- Controls
- Electric Motors
- Commercial Refrigeration Components
- Applications and Troubleshooting
- Heating Systems
- Domestic Appliances
- Chilled Water Cooling Systems
- Lithium Bromide Absorption Systems
- Introduction to Small Business

At the conclusion of each Learning Section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion requirements. Support and mentoring will be available to review material in areas where 70% is not obtained.

To receive an HVAC Technician Entrepreneur Certificate, the student must satisfactorily complete the training program.

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### Motorcycle Service & Performance Entrepreneur Program – JW3630A & B

2 Modules: (Each module is 16 weeks) Module 1 – 288 hours; Module 2 – 112 hours

**Objective:** Students will analyze, study, and learn types and models of Motorcycles and ATVs including engines, lubrication, cooling systems, and tools and safety practices in working with these machines. The maintenance and workings of clutches, transmissions, and drives including Two Stroke Engine inspection requirements. Four-stroke engine inspection, electrical fundamentals, ignition systems, and DC circuits for motorcycles and ATVs. Motorcycle and ATV frames, front and rear suspension including steering systems, brakes, wheel assemblies and tires. Overall maintenance of these machines. Students will study, learn and understand an overview of the business world including common management, marketing, technology and finance practices in the small business realm.

**Educational Objective:** Students will receive a Certificate of Completion from Caldwell College for their successful completion of the Motorcycle Service and Performance Entrepreneur Program. This will document their proficiency in the following related areas:

- Types and Makes of Motorcycles and ATVs
- Engine Configurations for Motorcycles and ATVs
- Four- Stroke Internal Combustion Engine
- Two-Stroke Internal Combustion Engine
- Lubrication and Cooling Systems
- Fuel Systems
- Introduction to Small Business
- Clutches, Transmissions, and Drives
- Engine Inspections
- Electrical, Charging and Ignition Fundamentals
- Frames, Steering and Suspension
- Wheel and Brake Fundamentals
- Motorcycle Maintenance and Troubleshooting Techniques

At the conclusion of each Learning Section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion requirements. Support and mentoring will be available to review material in areas where 70% is not obtained.

To receive a Motorcycle Service and Performance Entrepreneur Program certificate, the student must satisfactorily complete the training program.

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### Private Investigation Specialist Certificate Program – JW4222A & B

2 Modules: (Each module 16 weeks) Module 1 – 288 hours; Module 2 – 112 hours

**Objective:** Students will study, learn and understand the varied aspects in seeking a career in Private Investigating including job opportunities in real world versus fictional investigating and characteristics suited for this career. Students will study Techniques in Observation, Surveillance, Collecting and Analyzing Evidence including working within the Court system. Students will also look at fingerprinting, weapons, and Personal Protection Techniques. Students will study and understand the basic approaches in crime scene investigation including assessment and documentation, analysis and processing techniques, and crime scene lab activity.

**Introduction to Small Business:** be your own boss - overview of the business world environment, business ownership, management, marketing, technology and information and finance.

#### **Educational Objective:**

Students will receive a Certificate of Completion from Caldwell College for their successful completion of the Private and Criminal Investigation Specialist Certificate Program. This will document their proficiency in the following related areas:

- Legal Principles and Requirements
- Communication Skill
- Investigation Basics
- Resources
- Computer Uses for Investigation
- Report Writing Techniques
- Performing Background Investigations
- Observation and Description Techniques
- Surveillance
- Equipment Usage
- Evidence
- Sub Rosa and Undercover Investigation
- Introduction to Small Business
- Intelligence and Corporate Espionage
- Homeland Security
- Interviewing and Truth-Verification Techniques
- Fingerprinting and Handwriting Analysis
- Firearms and Other Weapons
- Protection
- Retail Security and Loss Prevention
- Self-Marketing Techniques
- Basics of CSI
- Crime Scene Assessment, Documentation & Processing Techniques
- CSI Lab Activity

At the conclusion of each Learning Section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion. Support and mentoring will be available to review material in areas where 70% is not obtained.

To receive a Private and Criminal Investigation Specialist Program Certificate, the student must satisfactorily complete the training program.

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### Residential Service Specialist Entrepreneur Program – JW4300A & B

2 Modules: (Each module is 16 weeks) Module 1- 288 hours; Module 2- 230 hours

**Objective:** The basic inspection process including an understanding of the concept of disclosure, identifying clients and referrals, pre-inspection process as well as working within the parameters of building codes, standards and enforcement practices. An introduction to structural system and framing, architectural styles, including the interior and exterior housing inspection components. Understand electrical terms, theory, including circuits and receptacles, panel boxes, and electrical safety requirements. The aspects of mechanical inspections including heating systems, and plumbing systems. Also learn study and understand career opportunities in the locksmith industry, including an overview of types of locks and keys, how to identify keys as well as the lock mechanisms, understand various residential locks, key making, and duplicating a key by hand. Understand a variety of ways to open locks, lock picking techniques, home security methods, and practical application. The basic auto lock mechanisms and devices including a basic understanding of safes and vaults as well as panic hardware and electric locks. Students will learn study and understand how to set up and run a professional Home Inspection Business and work locksmithing skills into a small business incorporating the industry professionalism. An overview of the business world including common management, marketing, technology and finance practices in the small business realm.

**Educational Objective:** Students will receive a Certificate of Completion for their successful completion of the Residential Service Specialist Entrepreneur Program. This will document their proficiency in the following related areas:

- The Inspection Process
- Structural Design
- Exterior Inspections
- Electrical Inspections
- Mechanical Inspections
- Interior Inspections
- Professional Practices Learning Strategies
- Locksmithing: An Expanding Career Field
- Introduction to Locks and Keys
- Key Identification
- Lock Mechanisms
- Residential Locks
- Key making and Rekeying
- Opening Locks without Keys
- Home and Business Security
- Auto Locks
- Safes and Vaults
- Panic Hardware and Electric Locks
- Electronic Security
- Starting a Small Business
- Working as a Professional Locksmith
- Introduction to Small Business

At the conclusion of each Learning Section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion requirements. Support and mentoring will be available to review material in areas where 70% is not obtained.

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### Small Engine Maintenance Entrepreneur Program – JW4796A & B

2 Modules: (Each module is 16 weeks) Module 1 – 288 hours; Module 2 – 120 hours

**Objective:** Introduction to small engines, the related tools and equipment including an introduction to basic engine parts and components. Understanding of lubricants and coolants as well as an introduction to small engine ignition workings and troubleshooting skills. Basic circuit theory, DC and AC power sources including fuels used and carburetor workings and components. Learn the techniques and components involved in Engine Disassembly and Rebuilding, and Reassembly. Components of power transmission systems, servicing lawn and riding mowers, including garden tractors. The differences between small engines and marine craft engines including opportunities in the field and starting your own business. Students will study, learn and understand an overview of the business world including common management, marketing, technology and finance practices in the small business realm.

**Educational Objective:** Students will receive a Certificate of Completion for their successful completion of the Small Engine Maintenance Entrepreneur Program. This will document their proficiency in the following related areas:

- Learning Strategies
- Introduction to Small Engine Repair
- Small Engine Parts and Operations
- Small Engine Lubrication and Cooling Systems
- Small Engine Ignition Systems
- Small Engine Electrical Systems
- Small Engine Fuel Systems
- Engine Disassembly
- Engine Rebuild: Part 1
- Engine Rebuild: Part 2
- Engine Reassembly
- Power Transmission Systems
- Servicing Lawn Mowers and Riding Mowers
- Servicing Garden Tractors
- Servicing Two-Stroke and Four-Stroke Power Equipment: Part 1
- Servicing Two-Stroke and Four-Stroke Power Equipment: Part 2
- Servicing Outboard Engines
- Your Outdoor Power Equipment Repair Business
- Introduction to Small Business

At the conclusion of each Learning Section, a practice assessment will be administered and the student must receive a 70% or higher to meet successful completion requirements. Support and mentoring will be available to review material in areas where 70% is not obtained.

To receive a Small Engine Maintenance Entrepreneur Certificate, the student must satisfactorily complete the training program.

**Small Business Objective:** Students will study, learn and understand an overview of the business world including common management, marketing, technology and finance practices in the small business realm.