

Caldwell College Education Division

Live Text Student Manual:

Live Text Library and Resources

Caldwell College Office of Institutional Research & Assessment

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Live Text Library and Resources

The **Library Tab** within **Community Tab** includes Live Text documents (e.g. Assessments, Lesson Plans, Projects, and Portfolios) that Live Text members have contributed. Live Text users can add their documents to the Library by sharing each as Public and placing a link in the library.

Live Text users can search and sort documents in the Library, and may view, copy, print, and export documents. Please note that the name of the Author will follow each page of the document if you copy it.

Click on the Community Tab and the Library Tab within it.

Library Tab screen looks like this:

The screenshot displays the LiveText Library interface. At the top, there is a navigation bar with tabs for Dashboard, Documents, Reviews, Forms, Community, and Tools. The 'Community' tab is active, and within it, the 'Library' sub-tab is selected. Below the navigation, there is a search bar and a table of documents. A callout bubble points to the search bar with the text 'You may use search option'. Another callout bubble points to the 'Title' column of the table with the text 'Choose Title from this area'.

Title	Author	Type	Date Created	Date Modified
	Dozier, Michele	Lesson Plan	01/21/06	01/22/06
	Rino, Joseph	Lesson Plan	03/17/05	03/17/05
Troy Info	Student, John Q...	Project	09/25/07	09/26/07
CU Faculty E-Portfolio8/22	ExhibitCenter, ...	Portfolio	11/12/07	11/12/07
CU Faculty E-Portfolio8/22	ExhibitCenter, ...	Portfolio	08/22/06	08/23/06
Teacher Resources EWC	Cummings, Eric	Project	10/09/07	10/15/07
CU Assessment Plan 08/2006	ExhibitCenter, ...	Project	08/09/06	09/05/06
CU MAE Home Page 07/2006	ExhibitCenter, ...	Project	07/28/06	09:42AM
Diane Brewington's Web Page	Brewington, Dia...	Project	10/15/06	Apr 13
Source Page	Nevius, Paige	Portfolio	04/27/04	04/27/04
Teacher Ed. LIVE	Wall, Anne	Project	08/18/05	01/20/07
CU Abbreviated Lesson Plan Format	Ruckman, Frank	Lesson Plan	Aug 13	Aug 29

Choose
Title from
this area

Live Text also offers hundreds of **Resources** (such as Websites, CD-Rom material, and lab activities) for users to search and access.

To find the resource you need simply click on the **Resources** Tab within Community Tab, choose needed **Type**, **Grade** and enter **Keyword**.

Example is shown below:

The screenshot shows the LiveText Community Resources search page. The top navigation bar includes 'Dashboard', 'Documents', 'Reviews', 'Forms', 'Community', and 'Tools'. The 'Community' tab is active, and the 'Resources' sub-tab is selected. The search criteria are: Type: CD-ROM, Grade(s): 1 - 6, and Keywords: english as a second language. A search button is visible. Callouts point to the 'Resources Tab', the search criteria fields, and the search button.

Resources Tab

Select Type, Grade

Type keyword and Click Search

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support@livetext.com