

**1:00 P.M. HOW TO AVOID PLAGIARISM:  
(O) IT'S HARDER THAN YOU THINK**

How do you give proper credit to your sources? How often? What is good form? Who cares — and how much? This workshop will clarify how to use others' scholarship with skill and integrity! Sandra Duguid, Assistant Director Academic Support Center Albertus Magnus Hall, Writing Lab, Room 105

**DEPARTMENT (MAJOR) MEETINGS  
10:15 A.M.**

- Business Administration, International Business, Accounting, Management, Marketing, Financial Economics, Computer Information Systems  
Bernard O'Rourke, J.D. – Theatre, Alumni Theatre Building
- Criminal Justice  
Dr. Randy Grinc – Room ACA 302
- Education  
Dr. Janice Stewart – Lecture Hall, First Floor, Academic Building
- English  
Dr. Mary Lindroth – Room ACA 211
- Foreign Language  
Dr. Isabel Genest – Room ALB 306
- History/Political Science  
Dr. Benjamin Lammers – Room ACA 109
- Psychology  
Dr. Patrick Progar – Room ACA 320
- School Nurse Certification  
Carol Taylor, J.D. – Board Room  
Alumni Theatre Building
- Sociology  
Dr. Yan Cai – Room ACA 112
- Theology  
Dr. Lauren Pristas – Room ACA 303
- Undeclared Majors  
Sr. Michael Maurice, O.P. – Room ACA 304

**In keeping with the institutional priorities of the Caldwell Dominican mission, we would like to make you aware Mass is being celebrated today at 4:00 p.m. at Marian Manor Residence and at 4:30 p.m. at St. Catherine's Health Care Facility.**

**2:00 P.M. CREDIT BY TESTING  
(O)**

Learn the WHAT, WHY, and WHERE of earning college credit through standardized examinations. Sr. Michael Maurice, Senior Academic Advisor Theatre, Alumni Theatre Building

**2:00 P.M. CS 115 AND CS 219  
WAIVER EXAMINATIONS**

Administered in the Board Room Alumni Theatre Building, (Pre-registration required)

**GENERAL INFORMATION**

- Manning Campus Store • Newman Center  
8:30 a.m. – 3:00 p.m.
- Computer Lab • NetID  
Viseglia Arts Center, Room 205 • 10:00 a.m. – 3:00 p.m.
- Financial Aid Office  
Aquinas Hall, First Floor • 8:30 a.m. – 2:00 p.m.
- Jennings Library  
10:00 a.m. – 3:30 p.m.
- Tuition Payments  
Bursar's Office • Aquinas Hall, First Floor  
8:00 a.m. – 3:00 p.m.
- Class Ring Sales  
Foyer of Newman Center • 11:00 a.m. – 1:00 p.m.
- Parking Decals  
Student Center Lobby • 8:00 a.m. – 3:00 p.m.
- Photo ID Cards  
Student Center Lobby, Room 104  
8:00 a.m. – 3:00 p.m.
- School Closing Hotline  
973-618-3100



**Center for Graduate & Continuing Studies**  
120 Bloomfield Avenue, Caldwell, New Jersey 07006-6195  
973-618-3203 • Toll free 888-864-9572 • Fax 973-618-3690  
[www.caldwell.edu/adult-admissions](http://www.caldwell.edu/adult-admissions)

*Center for Graduate  
& Continuing Studies*



*S*emester Orientation  
January 10, 2009

**Adult Undergraduate  
Degree Programs**

**SPRING 2009**



# SPRING 2009 CONTINUING EDUCATION SATURDAY

## January 10, 2009 – Saturday Student Schedule

Faculty/Student External Course Meetings are scheduled on the hour

Refer to your course offering brochure for meeting times and locations

### KEY

- (N) Required for New Students
- (O) Optional for All Students
- (R) Returning Students

#### 7:30 A.M. NEW STUDENT RECEPTION

(N) Coffee and ...  
Lobby/Theatre, Alumni Theatre Building

#### 7:45 A.M. RETURNING STUDENT INFORMATION

(R) Coffee and ...  
Lounge, Student Center

#### 7:45 A.M. WELCOME

(N) Dr. Lisa DiBisceglie, Associate Dean  
Theatre, Alumni Theatre Building

#### (N) NEW STUDENT ORIENTATION/ STRATEGIES FOR SUCCESS AS AN ADULT LEARNER

Attention to details will make the difference between success and failure as an adult student. This session is designed to provide you with the tools necessary to become a successful Caldwell College student. Roxanne Knott-Kuczborski, M.A. Senior Academic Advisor  
Theatre, Alumni Theatre Building  
(Mandatory for New Students)

#### 8:00 A.M. PLA WORKSHOP (Registration Required)

Sr. Michael Maurice, O.P.  
Senior Academic Advisor  
Board Room, Alumni Theatre Building  
(For Returning Students Only)

#### 9:00 A.M. BLACKBOARD—THE CLASSROOM OF THE FUTURE?

Blackboard is an online course management system which allows instructors to post course documents, distribute assignments, provide links to external Web sites, and encourages electronic communication with students via Caldwell College e-mail address, discussion boards and virtual chat. Come and see a demo of this technology.  
Daniel Ward, Technology Support Specialist  
Viseglia Arts Center, Room 205  
Repeated at 11:00 a.m.

#### 9:00 A.M. PICKUP RESERVED TEXTBOOKS/ -3:00 P.M. TEXTBOOK BUYBACK

Manning Campus Store, Newman Center  
(Store Hours: 8:30 a.m. – 3:00 p.m.)

#### 9:15 A.M. WRITING SKILLS WORKSHOP

(N) "True ease in writing comes from art,  
not chance."—ALEXANDER POPE

Good writing is a skill that can be learned. This workshop will present writing tips and techniques that, if applied, will improve your writing as quickly as the next writing assignment. It is especially beneficial to students who have had minimal experience writing for an academic audience.  
Dr. Trish Verrone, Department of English  
Theatre, Alumni Theatre Building

#### 10:15 A.M. DEPARTMENT (MAJOR) MEETINGS

(Mandatory for all students, see room assignments on reverse side.)

#### 10:15 A.M. SCHOOL NURSE/THEP CERTIFICATION ORIENTATION

CJ Taylor, J.D., Academic Advisor  
Board Room, Alumni Theatre Building

#### 11:00 A.M. ON-LINE WRITING LAB

(O) This workshop will teach you how to access service on your computer to connect with a professional writing tutor. You will receive insight as to how your papers are read by the on-line tutor and will be given a list of types of revisions you might want to consider. Also, you will learn the benefits of on-line writing tutoring, and will be introduced to additional, helpful on-line writing Web sites.  
Dr. Sandra Duguid, Assistant Director  
Academic Support Center  
Albertus Magnus Hall, Writing Lab,  
Room 105

#### 11:00 A.M. THE ACADEMIC LIBRARY IN AN INTERNET WORLD

(O) Join us for an interactive workshop which will introduce you to the many resources and services available in the library and have an opportunity to become familiar with some of these sources. Learn how to access the Library's sources from both on and off campus. Workshop limited to fifteen students on a first come, first serve basis. Library Instruction Classroom, Jennings Library. Repeated at 1:00 p.m.

#### 11:00 A.M. BLACKBOARD – THE CLASSROOM OF THE FUTURE?

(R) (See 9:00 a.m. write-up for description)  
Daniel Ward, Technology Support Specialist  
Viseglia Arts Center, Room 205

#### 11:00 A.M. FITNESS CENTER OPEN -1:00 P.M.

Stop by to see our fitness center. Use of this facility is free to all Caldwell College students. Dave DeFerrari, Fitness Center Manager  
Fitness Center, Second Floor, Newman Center

#### 11:30 A.M. LUNCH

-1:30 P.M. Student Center Cafeteria

#### 12:00 P.M. SUMMER SESSION TRIP TO GREECE INFORMATION

(O) Information Summer Session, May 18-26, 2009. We will review the trip itinerary, course expectations, and cost. Applications will also be available.  
Theatre, Alumni Theatre Building  
Sr. Mary Juliano, Math Department  
Dr. Rosann Bar, Sociology/  
Criminal Justice Department

#### 1:00 P.M. THE ACADEMIC LIBRARY IN AN INTERNET WORLD

(O) (See 11:00 a.m. write-up for description)  
Library Instruction Classroom,  
Jennings Library