

***CALDWELL COLLEGE  
MUSIC DEPARTMENT***

***FACULTY AND STUDENT  
HANDBOOK  
2011-2012***

CALDWELL COLLEGE  
Caldwell, NJ

THE MUSIC DEPARTMENT WELCOMES YOU TO  
CALDWELL COLLEGE!

This handbook has been designed for use by faculty and students. Read the information and keep the handbook available for use throughout the academic year. You are responsible for following the guidelines and meeting the requirements outlined in this handbook.

The Music Department Chairperson, your Advisors, and each member of the faculty and staff will be pleased to assist you at all times.

We wish you success in your music studies.

*The Music Department at Caldwell College*

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## **Caldwell College Music Department Mission Statement**

The Caldwell College Music Department has been an important part of the mission of the college since its founding in 1939. As representatives of a discipline which promotes the spiritual, aesthetic and intellectual growth of its students in a uniquely participatory way, the Music Department seeks to play a significant role in the college through its core curriculum courses, and the offering of the major and minor in Music. The department provides opportunities for all Caldwell students and community members to join ensembles, organizes numerous student performances for the ceremonial, liturgical and concert life of the college, and sponsors a professional concert series featuring a variety of musical styles.

Music majors will develop skills to serve them as performing artists and teachers, including preparation in music theory, history and keyboard proficiency, experience with current music technology, as well as facility on their major instrument. These skills will be evaluated through course examinations juries, performances and a senior project.

2/12/08

## **ACCEPTANCE TO THE MUSIC DEPARTMENT AS A MAJOR**

Acceptance into the music department as a major will be based upon:

1. Acceptance into the College
2. Satisfactory completion (C or higher) of MU 117 (Music Fundamentals) OR the passing of a waiver exam.
3. Satisfactory audition showing proficiency on the primary instrument or voice including sight-reading, required scales and repertoire (audition requirements are given below).
4. Provisional acceptance may be offered if the faculty feels that the student is capable of meeting the specific requirements for acceptance, given an additional designated time to prepare; and is capable of success in the major.
5. Transfer students must audition for acceptance and take a theory placement exam. If they have transfer credits for one or more semesters of theory, they are required to successfully complete the final exam given for the most advanced theory course they have taken (MU 103, 104, 203 or 425). If they have transfer credits for two semesters of music history they are required to successfully complete the final exam for Music History and Literature II (MU 319).

Students are urged to apply and audition for placement as they enter the College. If not accepted as a Major at this time, they may take private lessons and Music Fundamentals (MU 117), participate in ensembles and performance class, and then re-audition in March of their freshman year.

### **MUSIC DEPARTMENT ENTRANCE REQUIREMENTS**

Applicants must be accepted both academically by the College and musically by the Music Department. An in-person performance audition is required of all applicants to the music program. The evaluation of your audition by your faculty will be the most important factor in granting admission to the department. A placement test in music theory will be given on audition day. If you are unable to participate in the auditioning process on the date scheduled by the College, please call Rebecca Vega, 973-618-3446, for an appointment. Listed below are the audition requirements for each instrument and for voice:

**VOICE:** The basic requirement is the demonstration of vocal potential. The student should prepare two contrasting songs, including at least one art song in any language. It is suggested that both songs be memorized. An accompanist will be provided, but you are welcome to bring your own.

WOODWINDS: A sonata or concert piece of moderate difficulty. Major, minor and chromatic scales covering the complete range of the instrument, tongued and slurred.

BRASS: A movement of a sonata or concerto of moderate difficulty. Major, minor and chromatic scales, tongued and slurred.

STRINGS: A movement of a sonata or concerto of moderate difficulty. Scales and arpeggios.

PERCUSSION: Demonstration of an ability to read notation at a moderate level. Demonstration of snare drum rudiments. Demonstration of a basic technical knowledge of the mallet instruments. Elementary exercises for timpani.

PIANO: Three compositions: a two-part invention by J. S. Bach or an equivalent baroque keyboard work, an allegro movement of a classical sonata, and a work by a romantic or contemporary composer. At least one selection should be memorized. Major and minor scales and arpeggios. Sight reading: a hymn, an easy classical composition and/or an easy vocal accompaniment.

ORGAN: The student must have a piano background of BACH two-part inventions and Mozart or early Beethoven sonatas. It is desirable for the student to perform, on the organ, a baroque composition, such as a four-part Bach chorale and other hymn tune of the student's choice played with a pedal, a romantic work and a modern work. Major and minor scales and arpeggios.

CLASSICAL GUITAR: Segovia scales, major and minor; one etude by Sor (Segovia edition), Carcassi or Aguado. Two concert pieces of the student's own choosing from either pre-baroque (De Visse, Sanz, Milan, etc.), baroque (Bach, Weiss, etc.) or romantic Spanish (Tarrega – ex., Adelita; Llobet – ex., El Testament d'Amelia).

JAZZ GUITAR: 5 positions of major scales, 5 pentatonic positions. Two forms of major7, minor7, dominant7, diminished7, minor7, flat5 chords. A prepared standard tune playing both melody and chord (separately or together). Improvisation on a blues progression.

JAZZ INSTRUMENTALIST: Students may also perform a transcribed jazz solo, in addition to the above requirements.

## Music Scholarships

Music Department scholarships are awarded for performance and academic ability in amounts ranging from \$500 to \$6000. Scholarships are available to music majors, minors and non-majors. Recipients are required to participate in ensembles and study privately on their principal instrument. They must also demonstrate a practical knowledge of the fundamentals of music through a placement test given at the audition. If a student is deficient in this area he/she will be required to correct this deficiency in order to receive a scholarship. A music fundamentals course is available to students who need this basic instruction.

Auditions to determine acceptance as a music major and to award scholarships are held in March. Prospective students must apply for admission to the college prior to their audition. A separate application for the music audition is available on the music department web page. Current Caldwell students who are interested in music scholarships may apply to the music department prior to March for an audition appointment.

Guidelines for auditioning are provided for all instrument categories and voice. Please see the “Music Department Entrance Requirements” page in this handbook for specific technical and repertoire requirements.

Scholarships are reviewed annually and may be renewed at the current level, raised, lowered or denied, depending upon the student’s progress academically and musically. Returning students will be evaluated at their fall semester jury hearing in December. Faculty will consider a scholarship recipient’s growth in musicianship through their applied music studies as well as their success in academic courses. If a student is found to be deficient in any area, he/she will be notified and told what action (re-audition, etc.) will be required in order to retain his/her scholarship.

As a memorial to his wife and her father, Dr. James Carroll established *The Marina Carroll and Dr. Charles LaBelle Music Scholarship Fund*. Current Caldwell students may apply and audition for this special award scholarship. Please see the following page for a description of the award, application and audition requirements.

***Marina Carroll and Dr. Charles LaBelle***  
***Music Scholarship Fund***

The Marina Carroll and Dr. Charles LaBelle Scholarship was created by Dr. James Carroll (husband of Marina) as a memorial to his wife and her father. Mrs. Carroll was instructor of piano and keyboard harmony, and began the chamber music program at Caldwell College. We will remember Marina as a passionate, caring teacher who had a personal concern for each of her students and their well-being. Her diligence and determination caused her to continue in the face of obstacles that might have stopped others. Her positive outlook and strong faith was a model for all of us.

**The recipient of this award should exemplify some of these same qualities: perseverance in the face of difficulty, charity to others, passion for music and life, and a strong faith. In addition, students should exhibit the same perseverance and passion toward their applied instrument.**

Those who are writing letters of recommendation could be most helpful by relating how they feel the individual meets these personal and musical criteria.

The scholarship is awarded for one year with annual renewal based on review of performance and re-audition.

**Eligibility Requirements:**

- Current Caldwell College Music Students
- Academic GPA of 2.5
- Music GPA of 3.0
- Preference is for pianists, but all students are eligible.
- Need not be a music major but must study applied music for majors, be registered in the appropriate music department ensembles and perform at department concerts.

**Audition Requirements due February 17, 2012:**

- Audition Application Form
- Personal Letter describing why you are applying for this scholarship.
- Two Letters of Recommendations from professors.\* One letter must come from a professor outside of the music department.
  
- **Audition: Wednesday, February 29, 2012 at 1:00 p.m. in the Alumni Theatre**

\* Please give a copy of this document to the persons writing the recommendations.

**MUSIC DEPARTMENT  
MARINA CARROLL SCHOLARSHIP  
AUDITION APPLICATION**

- 
- Auditions for Marina Carroll and Dr. James LaBelle music scholarship will be Wednesday, February 29 at 1 pm in the Alumni Theatre.
  - Return this form and the required essay by Friday, February 17, 2012.
  - The two letters of recommendation are due Friday, February 17, 2012.
  - Return to Professor Vega, Room 218.

Name \_\_\_\_\_ Graduating Year: \_\_\_\_\_

Telephone \_\_\_\_\_ Cell \_\_\_\_\_ E-mail \_\_\_\_\_

Circle One:     **Music**             **Music/ED**             **Music Minor**             **Non Music**

Voice Category or Instrument: \_\_\_\_\_

Semesters of Applied Music \_\_\_\_\_

Weekly work hours: on or off campus \_\_\_\_\_

List music activities and organizations you are active in at Caldwell College.

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List off Campus Music Activities.

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List other activities in which you are involved, either on or off campus; *i.e.*, scholarly or community.

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Write a **250-word essay** (one page typed and double-spaced) addressing your goals as a music student. Consider the following questions in your essay: How has your musicianship developed since you have been at Caldwell College? What specific improvements have you seen this past year in your class work as well as in your technical and musical proficiency on your instrument? What steps are you willing to take to become a better musician? What do you consider the role of an upperclassman to be? How will you go about fulfilling your responsibilities to your peers, teachers and the college at large?

You will be judged on ability, interpretation, preparation and presentation, and growth as a musician upon entering the department. Each individual teacher sets the specific repertoire and memorization requirements. Be sure you are aware of what your teacher is requiring for the audition.

## CALDWELL COLLEGE MUSIC DEPARTMENT REQUIREMENTS FOR THE BACHELOR OF ARTS IN MUSIC

Acceptance as a music major into the music department will be based upon:

- Acceptance into the College
- Satisfactory completion (C or higher) of MU 117 Music Fundamentals OR passing of a waiver exam
- Satisfactory audition showing proficiency with the primary instrument or voice including sight-reading, required scales and repertoire (see department handbook for audition requirements)
- Provisional acceptance may be offered if the faculty feels that the student is capable of meeting the specific requirements for acceptance, given an additional designated time to prepare; and is capable of success in the major.
- Transfer students must audition for acceptance and take a theory placement exam.
- Students are urged to apply and audition for placement as they enter the College. If not accepted as a major at this time, they may take private lessons and music fundamentals, participate in ensembles and performance class and re-audition during their freshman year.

Credit Requirements for a Bachelor of Arts in Music:

Liberal Arts and Sciences Core: 43 credits

Music: 56 credits

Open Electives: 21 credits

Total: 120 credits

Students who major in Music must complete:

- MU 103 Theory I
- MU 104 Theory II
- MU 118 Sight-Singing and Ear Training I
- MU 119 Sight-Singing and Ear Training II
- MU 126 Keyboard Harmony I
- MU 127 Keyboard Harmony II
- MU 203 Theory III
- MU 218 Sight-Singing and Ear Training III
- MU 226 Keyboard Harmony III
- MU 310 Conducting
- MU 318 History and Literature of Music I
- MU 319 History and Literature of Music II
- MU 323 Arranging
- MU 350 Introduction to Computers in Music
- MU 425 Style, Form and Analysis
- MU 495 Senior Recital or Research Project

Music elective courses totaling six credits: **choose from MU 220, 240 or 250**

SEVENTEEN credits in Applied/Performing Music, determined in consultation with their advisor, from the following:

MU 100E or MU 101E (1) Applied Voice Class (required of all music majors)

Eight credits of lessons on major instrument or voice (MU 101 – MU 402).\* \*\*

*\*Singers will take 7 credits of private voice and 1 credit of piano or guitar.*

*\*\*Eight semesters of MU 225 Performance Class*

Eight semesters (credits) of ensemble participation from the following groups

MU 125 College Choir

MU 130 Opera/Musical Theatre Workshop

MU 135 Wind Ensemble

MU 140 Jazz Ensemble

Participation in chamber ensembles as advised.

**CALDWELL COLLEGE MUSIC DEPARTMENT  
REQUIREMENTS FOR THE BACHELOR OF ARTS IN MUSIC  
WITH CERTIFICATION IN EDUCATION K-12**

Acceptance as a music major into the music department will be based upon:

- Acceptance into the College
- Satisfactory completion (C or higher) of MU 117 Music Fundamentals OR passing of a waiver exam
- Satisfactory audition showing proficiency with the primary instrument or voice including sight-reading, required scales and repertoire (see department handbook for audition requirements)
- Provisional acceptance may be offered if the faculty feels that the student is capable of meeting the specific requirements for acceptance, given an additional designated time to prepare; and is capable of success in the major.
- Transfer students must audition for acceptance and take a theory placement exam.
- Students are urged to apply and audition for placement as they enter the College. If not accepted as a major at this time, they may take private lessons and music fundamentals, participate in ensembles and performance class and re-audition during their Freshman year.

Credit Requirements for a Bachelor of Arts in Music with Certification in Education K-12:

Liberal Arts and Sciences Core: 43 credits

Music Education Major: 58 credits

Education Major: 30 credits

Total: 131 credits

Students who major in Music Education must complete:

- MU 103 Theory I
- MU 104 Theory II
- MU 118 Sight-Singing and Ear Training I
- MU 119 Sight-Singing and Ear Training II
- MU 123 Introduction to Music Education
- MU 126 Keyboard Harmony I
- MU 127 Keyboard Harmony II
- MU 203 Theory III
- MU 218 Sight-Singing and Ear Training III
- MU 226 Keyboard Harmony III
- MU 310 Conducting
- MU 318 History and Literature of Music I
- MU 319 History and Literature of Music II
- MU 323 Musical Arranging
- MU 350 Introduction to Computers in Music
- MU 425 Style, Form and Analysis
- MU 431 Techniques of Music for children
- MU 434 Choral Rehearsal Techniques
- MU 438 Instrumental Rehearsal Techniques
- MU 208 Instrumental Techniques: Strings
- MU 308: Instrumental Techniques: Winds
- MU 408 Instrumental Techniques: Brass
- MU 421 Instrumental Techniques: Percussion
- MU 495 Senior Recital or Research Project

Fifteen credits in Applied/Performing Music

Determined in consultation with their advisor from the following:

MU 100E or MU 101E Applied Music Voice Class (required of all music majors)

Seven credits of lessons on major instrument or voice (MU 101-MU 401)\* \*\*

*\*Singers will take 6 credits of private voice and 1 credit of piano or guitar.*

A minimum of seven semesters of MU 225 Performance Class

A minimum of seven semesters of ensemble participation from the following group

- MU 125 College Choir
- MU 130 Opera/Music Theater Workshop
- MU 135 Wind Ensemble
- MU 140 Jazz Ensemble

Other performance credits will be applied to elective credits.

Participation in chamber ensembles as advised.

## **CALDWELL COLLEGE MUSIC DEPARTMENT REQUIREMENTS FOR A MUSIC MINOR**

Students who wish to minor in music must complete 20 credits within the department with a grade of C, or higher.

STUDENTS MUST TAKE THE FOLLOWING COURSES:

MU 103 and 104 (Music Theory I and II)  
MU 118 and 119 (Ear Training and Sight-Singing I and II)  
MU 126 and 127 (Keyboard Harmony I and II)

**AND** two music history courses

To include at least one of the following:

MU 318 History and Literature of Music I  
MU 319 History and Literature of Music II

**AND**

One of the following:

MU 122 Language of Music (with approval of department chair)  
MU 220 Jazz History  
MU 240 American Music  
MU 250 Women in Music

Four (4) credits of electives, chosen from either classes or applied music courses.

## **Suggested course progression For Music Majors**

Pre-requisite: MU 117 Music Fundamentals, MU 101F Class Piano, or waiver by exam

### **FRESHMEN YEAR**

#### **Fall (8 credits music)**

MU 103 Music Theory I  
MU 118 Ear Training/Sight-Singing I  
MU 126 Keyboard Harmony I  
MU100/101E Voice class  
Applied music lessons  
MU 225 Performance Class  
Ensemble

#### **Spring (7 credits music)**

MU 104 Music Theory II  
MU 119 Ear Training/Sight-Singing II  
MU 127 Keyboard Harmony II  
Applied music lessons  
MU 225 Performance Class  
Ensemble

### **SOPHOMORE YEAR**

#### **Fall (7 credits music)**

MU 203 Music Theory III  
MU 218 Ear Training/Sight-Singing III  
MU 226 Keyboard Harmony III  
Applied music lessons  
MU 225 Performance Class  
Ensemble

#### **Spring (8 credits music)**

MU 350 Computers in Music (in lieu of  
Computer core course)  
MU 425 Style, Form and Analysis  
Applied music lessons  
MU 225 Performance Class  
Ensemble

### **JUNIOR YEAR**

#### **Fall (7 credits music)**

MU 318 Hist. and Literature of Music I  
MU 323 Arranging  
Applied music lessons  
MU 225 Performance Class  
Ensemble

#### **Spring (6 credits music)**

MU 319 Hist. and Literature of Music II  
MU 310 Conducting  
Applied music lessons  
MU 225 Performance Class  
Ensemble

### **SENIOR YEAR**

#### **Fall (5 credits music)**

Music Elective (3)  
Applied music lessons  
MU 225 Performance Class  
Ensemble

#### **Spring (6 credits music)**

MU 495 Recital  
Music Elective (3)  
Applied music lessons  
MU 225 Performance Class  
Ensemble

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## **Suggested course progression for students seeking Music Education certification**

Pre-requisite: MU 117 Music Fundamentals, MU 101F Class Piano, or waiver by exam  
Education requirements also listed.

### **FRESHMEN YEAR**

#### **Fall (9 credits music)**

MU 103 Music Theory I  
MU 118 Ear Training/Sight-Singing I  
MU 126 Keyboard Harmony I  
MU100/101E Voice class  
Instrumental Techniques:  
(choose from MU208, 308, 408, 421)  
Applied music lessons  
MU 225 Performance Class  
Ensemble

#### **Spring (7 credits music)**

MU 104 Music Theory II  
MU 119 Ear Training/Sight-Singing II  
MU 127 Keyboard Harmony II  
Applied music lessons  
MU 225 Performance Class  
Ensemble

### **SOPHOMORE YEAR**

#### **Fall (8 credits music)**

MU 203 Music Theory III  
MU 218 Ear Training/Sight-Singing III  
MU 226 Keyboard Harmony III  
Instrumental Techniques: (choose from  
MU208, 308, 408, 421)  
Applied music lessons  
MU 225 Performance Class  
Ensemble  
*ED 206 (3 credits – 9 hours observe)*

#### **Spring (8 credits music)**

MU 123 Music Education Methods  
MU 350 Computers in Music (in lieu of  
Computer core course)  
MU 425 Style, Form and Analysis  
Applied music lessons  
MU 225 Performance Class  
Ensemble  
*ED 348 (4 credits – 40 hours observe)*

### **JUNIOR YEAR**

#### **Fall (8 credits music)**

MU 318 Hist. and Literature of Music I  
MU 323 Arranging  
Instrumental Techniques: (choose from MU  
208, 308, 408, 421)  
Applied music lessons  
MU 225 Performance Class  
Ensemble  
*ED 331 (3 credits – 40 hours observe)*

#### **Spring (6 credits music)**

MU 319 Hist. and Literature of Music II  
MU 310 Conducting  
MU 431 Tech. of Teaching Children Music  
Applied music lessons  
MU 225 Performance Class  
Ensemble  
*ED 448 (credits – 60 hours observe)*

### **SENIOR YEAR**

#### **Fall (7 credits music)**

MU 434 & 438 Rehearsal Techniques  
Instrumental Techniques: (see above)  
Applied music lessons  
MU 225 Performance Class  
Ensemble  
*ED 449 (4 credits – 60 hours observe)*

#### **Spring (3 credits music)**

MU 495 Recital  
Applied music lessons  
Ensemble (no credit)  
*Student teaching & seminar (12 credits)*

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## MUSIC MAJOR CREDIT CHECK SHEET

**NAME** \_\_\_\_\_

**Credit Requirements for a Bachelor of Arts in Music:** Liberal Arts and Sciences Core: 43 credits; Music: 56 credits; Open Electives: 21 credits; Total: 120 credits. **Performance Class Requirement:** Music students are required to attend all scheduled performance classes each semester and to perform as required by their lesson instructor. **Ensemble Requirement:** All music majors are required to participate in at least one ensemble each semester whether for credit or non-credit. Current ensembles include: Choir, Jazz Ensemble and Wind Ensemble.

MUSIC COURSES	Semester/Year Taken	Grade	Prerequisite(s)
MU 117 Music Fundamentals (1) (Elective Credit Only - Pre-Requisite for MU 103)			May waive with placement test.
MU 101F Piano Class (1) (Elective Credit Only)			May waive with placement test.
MU 103 (3) Theory I			(MU 117); Co-requisites MU 118 & MU 126
MU 104 (3) Theory II			MU 103; Co-Requisites MU 119 & MU 127
MU 118 (1) Sight-Singing & Ear Training I			Co-requisites MU 103 and MU 126
MU 119 (1) Sight-Singing & Ear Training II			MU 118; Co-requisites MU 104 and MU 127
MU 126 (1) Keyboard Harmony I			(MU101F); Co-requisites MU 103 & MU 118
MU 127 (1) Keyboard Harmony II			MU 126; Co-requisites MU 104 & MU 119
MU 141 Chamber Ensemble			Permission of dept chair or applied music instructor.
MU 203 (3) Theory III			MU 104; Co-requisites MU 218 & MU 226
MU 218 (1) Sight Singing & Ear Training III			MU 119; Co-requisites MU 203 & MU 226
MU 225 Performance Class			
MU 226 (1) Keyboard Harmony III			MU 127; Co-requisites MU 203 & MU 218
MU 310 (3) Conducting			
MU 318(3) History & Literature of Music I			MU 104
MU 319 (3) History & Literature of Music II			MU 318 or instructor's permission
MU 323 (2) Music Arranging			MU 203
MU 350 (3) Intro to Computers in Music			MU 103 or Instructor's permission
MU 425 (3) Style, Form & Analysis			MU 203
MU 495 (1) Senior Recital or Research Project			

**Music Electives (6)**

Course	Semester/Year Taken	Grade	Prerequisite(s)
MU 220 Jazz History			
MU 240 American Music			
MU 250 Women in Music			

**Seventeen credits in Applied/Performing Music**, determined in consultation with your advisor, from the following: **MU 100/101E (1) Voice Class (required for all music majors)**, **eight credits of lessons** on major instrument or voice (MU 101-MU 402) – SINGERS will take 7 credits of voice and 1 credit of piano or guitar. At least **eight credits of ensemble participation** from the following: MU 125 College Choir, MU 130 Opera Workshop, MU 135 Wind Ensemble, MU 140 Jazz Ensemble

	Ensemble – Semester/Year Taken	Grade		Ensemble – Semester/Year Taken	Grade
1			8		
2			9		
3			10		
4			11		
5			12		
6			13		
7			14		

## Applied Music Check Sheet

Applied Music (Circle A, B, etc.)	Semester Taken	Grade
MU 100 E Voice class for non-major		
MU 100 F Piano class for non-major		
MU 100 K Guitar class for non-major		
MU 101 E Voice class for majors		
MU 101 A, B, C, D, G, H, I, J, K, L		
MU 102		
MU 201		
MU 202		
MU 301		
MU 302		
MU 401		
MU 402		
MU 403		

## CHAMBER ENSEMBLES

### MU 141

	Ensemble – Semester/Year Taken	Grade		Ensemble – Semester/Year Taken	Grade
1			8		
2			9		
3			10		
4			11		
5			12		
6			13		
7			14		

**CREDIT CHECK SHEET – MUSIC MAJOR WITH CERTIFICATION IN EDUCATION K-12**

**Student Name** \_\_\_\_\_

**Credit Requirements for a Bachelor of Arts in Music with Certification in Education K-12:** Liberal Arts and Sciences Core: 43 credits; Music Education Major: 58 credits; Education Major: 30 credits; Total: 131 credits. **Performance Class Requirement:** Music students are required to attend all scheduled performance classes each semester and to perform as required by their lesson instructor. **Ensemble Requirement:** All music majors are required to participate in at least one ensemble each semester whether for credit or non-credit. Current ensembles include: Choir, Jazz Ensemble and Wind Ensemble.

MUSIC COURSES	Semester/Year Taken	Grade	Prerequisite(s)
MU 117 Music Fundamentals (1) (Elective Credit Only - Pre-Requisite for MU 103)			May waive with placement test.
MU 101F Piano Class (1) (Elective Credit Only)			May waive with placement test.
MU 103 Theory I (3)			(MU 117); Co-requisites MU 118 and MU 126
MU104 Theory II (3)			MU103; Co-requisites MU 119 and MU 127
MU 118 Sight Singing/Ear Training I (1)			Co-requisites MU 103 and MU 126
MU 119 Sight Singing/Ear Training II (1)			MU 118; co-requisite MU 104 and MU 127
MU 123 (1) Intro to Music Education			
MU 126 Keyboard Harmony I (1)			(MU101F); Co-requisites MU 103 & MU 118
MU 127 Keyboard Harmony II (1)			MU 126; Co-requisites MU 104 & MU 119
MU 141 Chamber Ensemble			Permission of dept chair or applied music instructor.
MU 203 Theory III (3)			MU 104; Co-requisites MU 218 & MU 226
MU 208 Instrumental Techniques: Strings (1)			
MU 218 Sight-Singing/Ear Training III (1)			MU 119; Co-requisites MU 203 & MU 226
MU 225 Performance Class			
MU 226 Keyboard Harmony III (1)			MU 127; Co-requisites MU 203 & MU 218
MU 308 Instrumental Tech: Woodwinds (1)			
MU 310 Conducting (1)			
MU 318 History and Literature of Music I (3)			MU 104
MU 319 History and Literature of Music II (3)			MU 318 or instructor's permission
MU 323 Music Arranging (2)			MU 203
MU 350 Intro to Computers in Music (3)			MU 103 or Instructor's permission
MU 408 Instrumental Techniques: Brass (1)			
MU 421 Instrumental Tech: Percussion (1)			
MU 425 (3) Style, Form and Analysis			MU 203
MU 431 (3) Techniques-Music for Children			MU 126
MU 434 Choral Rehearsal Techniques (2)			MU 123 and MU 310
MU 438 Instrumental Rehearsal Techniques (2)			MU 123 and MU 310
Mu 495 Senior Recital or Research Project (1)			

**Fifteen credits in Applied/Performing Music**, determined in consultation with their advisor, from the following: MU 100/101E Applied Music Voice Class – required of all music majors; **seven credits of lessons** on major instrument or voice (MU 101-MU 401). SINGERS will take 6 credits of private voice and 1 credit of piano or guitar, **seven semesters in primary performing group** as recommended by advisor. (Other performance credits will be applied to elective credits.) MU 125 College Choir, MU 135 Wind Ensemble and MU 140 Jazz Ensemble

	Ensemble – Semester/Year Taken	Grade		Ensemble – Semester/Year Taken	Grade
1			8		
2			9		
3			10		
4			11		
5			12		
6			13		
7			14		

## Applied Music Check Sheet

Applied Music (Circle if A, B, etc.)	Semester Taken	Grade
MU 100 E Voice class for non-major		
MU 100 F Piano class for non-major		
MU 100 K Guitar class for non-major		
MU 101 E Voice class for majors		
MU 101 A, B, C, D, G, H, J, K, L		
MU 102		
MU 201		
MU 202		
MU 301		
MU 302		
MU 401		
MU 402		
MU 403		

### CHAMBER ENSEMBLES

#### MU 141

	Ensemble – Semester/Year Taken	Grade		Ensemble – Semester/Year Taken	Grade
1			8		
2			9		
3			10		
4			11		
5			12		
6			13		
7			14		

## REGISTRATION INFORMATION

### Applied Music Course Letters

A – Voice	G – Percussion
B – Piano	H – Strings
C – Guitar	I – Woodwinds
D – Organ	J – Brass
E – Voice Class	K – Guitar Class
F – Piano Class	L – Composition

### Applied Course Numbers

The progression of courses is as follows; the course letter must be added when registering.

First Semester: 101	Fifth Semester: 301
Second Semester: 102	Sixth Semester: 302
Third Semester: 201	Seventh Semester: 401
Fourth Semester: 202	Eighth Semester: 402

### Applied Music Courses with multiple sections

MU100H and 101-402H – Strings

- Section 001 – Violin/Viola – Mary “Betsy” Maliszewski
- Section 002 – Double Bass – Nan Childress Orchard (Ron Naspo)

MU100I and 101-402I – Woodwinds

- Section 001 – Flute – Rebecca Vega
- Section 002 – Clarinet – Rob Middleton
- Section 003 – Saxophone – Nan Childress Orchard (Howard Freund)

MU100J and 101-402J – Brass

- Section 001 – Trumpet – Max Morden
- Section 002 – Tuba – Nan Childress Orchard (Ron Pokryska)

### Chamber Ensemble Sections

- MU141/001 – Flute Ensemble – Rebecca Vega
- MU141/002 – Brass Ensemble – Max Morden
- MU141/003 – Percussion Ensemble – Alex Bocchino
- MU141/004 – Guitar Ensemble – Josh Rubin
- MU141/005 – String Ensemble – Mary “Betsy” Maliszewski

### MU495 - Independent Study – Senior Recital (Lecture)

- MU495A – No additional fee (Does not require staff accompanist.)
- MU495B - \$200 Fee (Staff accompanist required for up to 50% of recital.)
- MU495C - \$250 Fee (Staff accompanist required for over 50% of recital.)

Section by Discipline/Instructor

- |                                   |                               |
|-----------------------------------|-------------------------------|
| 001 – Piano/Nan Childress Orchard | 006 – Woodwinds/Rob Middleton |
| 002 – Voice/Laura Greenwald       | 007 – Brass/Max Morden        |
| 003 – Woodwinds/Rebecca Vega      | 008 – Brass/Ron Pokryska      |
| 004 – Guitar/Joshua Rubin         | 009 – Strings/TBD             |
| 005 – Percussion/Alex Bocchino    |                               |

## Applied Music Fees

Courses	# of lessons/length	Student Fee
*MU 100A (BCDGHIL)	12/ 25 min.	\$240
**MU 101-402 A (BCDGHIL)	12/ 50 min.	\$600

\*These private lessons may be taken up to 4 semesters and are Pass/Fail.

\*\*These are private lessons for music majors and minors.

### Applied Music Classes

***MU 100E, F, K	5/ 25 min.	\$100
****MU 101E	12/25 min.	\$240

\*\*\*These classes may be taken only once, prior to applied music lessons.

\*\*\*\*This is a class for voice majors, which may be taken only once, with 12 private lessons.

## Instrumental Techniques Course Rental Fees

MU 208, 308, 408, 421	\$50 rental fee per semester
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## **JURY REQUIREMENT**

All students enrolled in Applied Music courses (MU 101-402) are required to perform a jury at the end of each semester. The jury is scheduled on the Monday of finals week. Preparation for the jury is done in the private lesson. The jury is the “final” for applied music courses.

Specific technical and repertoire requirements are set by the individual studio teacher, and follow a broad curriculum standard set by the music department faculty.

First semester freshmen may be exempted from this requirement at the recommendation of their studio instructor.

## **SOPHOMORE EVALUATION**

Music majors will be evaluated at the end of their sophomore year and a recommendation will be made as to whether they may continue as a major. This recommendation will be based upon:

- Satisfactory completion of Theory I, II, III and the co-requisite courses (Grade of C or higher). Students who receive less than a C in one of these courses must repeat the course in order to continue the program.
- Satisfactory progress on their chosen instrument or voice, based upon a “jury hearing” by at least two faculty including their private teacher, at the completion of their sophomore year or 4<sup>th</sup> semester of private study (whichever comes first).

**Pass:** Student is at or above expected level of progress in course work and applied music concentration and may continue as music major.

**Provisional Pass:** Sufficient progress has been made to allow a provisional pass. The provisional pass denotes that required studies have not been completed, or that student has not achieved the expected level of progress. Student will be given a designated time frame in which they must correct the deficiency.

**Probation:** Student has not achieved expected levels in course work or applied music concentration and will have one semester to show improvement in affected areas. Their progress will be evaluated at the time of their next jury at which time they must pass.

**Not Pass:** Student has not passed the sophomore barrier and is no longer considered a music major. They may continue lessons and classes to apply towards a minor and they may re-apply for acceptance as a major at their next jury. If there is significant improvement in grades and applied music study, re-admittance to the program will be considered by the department faculty.

Students who are not able to pass the sophomore Evaluation may use their credits for a minor, and are encouraged to continue to participate in ensembles and lessons, but will not continue as music majors.

## ENSEMBLE REQUIREMENTS

Performing as part of an ensemble is a major factor in learning to be a well-rounded and competent musician. All music majors and students on scholarship are required to participate in at least one ensemble each semester whether for credit or non-credit. Current ensembles include: Choir, Jazz Ensemble, Wind Ensemble and Opera/Musical Theatre Workshop.

Whether you are participating in an ensemble for one credit or zero credit, your fellow students depend on you to know your music. As we are always seeking to improve the quality of the performing ensembles and of the experience you have in them, the Music Department maintains the following policies.

### ATTENDANCE

If you are taking an ensemble for one credit or are registered for zero credit, you must attend all rehearsals and performances. Missing more than two (2) ensemble rehearsals will lower your grade. **If you are going to miss a rehearsal because of an emergency or serious illness, you must notify your ensemble director.** Contact information will be provided by the director.

### PERFORMANCE

- You may be asked to audition at the beginning of the semester.
- Prior to each public performance, you will be asked to demonstrate that you know your part either in rehearsal or in sectionals. If you cannot perform your part, you will be required to attend extra sectional rehearsals.
- Your individual performance is part of your grade. We do not wish to exclude you from performance, only to improve the experience for everyone.

### CHAMBER ENSEMBLE REQUIREMENT

Performing in a chamber ensemble allows students to sharpen their musical and technical skills. There are solo opportunities and the challenge of playing in a group without the aid of a conductor. Participation in a chamber ensemble is required of all music majors and minors at the discretion of the applied music instructor.

There are five chamber ensembles: Flute, Brass, Percussion, Guitar and String. Each ensemble uses the course number MU 141 with a different section number. These courses are either zero credit or one credit with a letter grade. Any student participating in a chamber ensemble is required to register for the course. Please see the Registration Information in this handbook for the correct section number.

## **PERFORMANCE CLASS REQUIREMENTS**

All students registered in Applied Music courses MU 101-402 are required to register for and attend Performance Classes (MU 225/001). Students will perform in the class as instructed by their applied music instructor. The class is held in Room VIS 202 or in the Alumni Theatre on Wednesdays from 1:00-1:50 pm. Application forms for performing should be returned to Dr. Childress at least one week prior to the date you wish to perform.

2011-12

August 31	January 25
Sept 28	February 1 and 15
October 5 and 19	March 7 and 28
November 2, 16 and 30	April 18 and 25
	May 9

## **PERFORMANCE CLASS RATIONALE**

Students often wonder why attendance is required when they do not receive credit for their time spent in the class. The following will explain the purpose and mission of Performance Class.

1. Performance Class is considered an essential part of the student's applied music study. Participation through attendance and performance is required and is a portion of the final grade. Attendance is taken and each studio teacher is informed of their students' attendance and performance record in the class.
2. Performance Class gives students an opportunity to perform on a regular basis. Music is not fully realized as an art until it has been performed. Although a person might perform their music in the practice room or in the shower, the art of music needs an audience to be fulfilled.
3. Performance Class is a forum for teaching students how to perform. Stage etiquette in classical performance has certain traditions. In this class the student will learn how to walk out on stage, where to stand, when and how to bow, and when and how to acknowledge other performers on stage.
4. Performance Class is a safe place to work out new music in front of an informed audience that understands the difficulties of learning and performing music.
5. Performance Class gives the student an opportunity to perform the same piece more than once, which leads to more confidence on stage and a higher level of artistic self-expression.
6. Performance Class is a forum for dealing with stage fright and nervous energy. One of the best ways to combat nerves is to perform regularly and to repeat performances.

**PERFORMANCE CLASS APPLICATION FORM  
CALDWELL COLLEGE MUSIC DEPARTMENT**

**Location:** Music Room VIS 202 or Alumni Theater

**Day/Time:** Wednesdays – 1:00-1:50 pm

**Name** \_\_\_\_\_ **Instrument** \_\_\_\_\_

**Performance date requested** \_\_\_\_\_

Please complete this application with your instructor and return to Dr. Nan Childress Orchard (VIS219) **at least one week before the date** you wish to perform. You are responsible for rehearsing with Mr. Warren Helms prior to the class. **Print information clearly.**

**Title of Piece 1** \_\_\_\_\_

**Composer (Dates)** \_\_\_\_\_

**Movement(s):** \_\_\_\_\_

\_\_\_\_\_

**Title of Piece 2** \_\_\_\_\_

**Composer (Dates)** \_\_\_\_\_

**Movement(s):** \_\_\_\_\_

\_\_\_\_\_

Duration of performance (minutes) \_\_\_\_\_

Other performer's names and instruments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Performance Requirements:** Mark appropriately.

**MUSIC STAND** \_\_\_\_\_ Number of stands needed: \_\_\_\_\_

**CHAIR** \_\_\_\_\_ Number of chairs needed: \_\_\_\_\_

**PIANO** \_\_\_\_\_

**Teacher's signature** \_\_\_\_\_

## OUTCOMES ASSESSMENT

In addition to completing the required courses, each music major must demonstrate:

1. an understanding of the theoretical principles of music, by passing Theory III and its co-requisites with a grade of C or higher
2. an understanding of the history and cultural development of Western art music, by passing Music History II with a grade of C or higher
3. a level of technical proficiency on their chosen instrument that allows them to artistically interpret music from the standard classical repertoire, and may include American music theater, and jazz repertoire; measured by passing applied music and the Outcomes Assessment Project with a grade of C or higher
4. the ability to apply their theoretical and historical knowledge to their repertoire by analyzing two contrasting works or movements as described below in preparation for their senior project

## GUIDELINES FOR OUTCOMES ASSESSMENT PROJECT

Each Music Major is required to present an Outcomes Assessment Project during their senior year. They may choose, under faculty advisement, a recital, a lecture/recital or a lecture/demonstration, which will be approximately 50 minutes in length. This one credit independent study (MU495) will be graded, and if necessary, re-taken according to college policy. The student's advisor/major teacher and one other faculty person will be present at the performance to provide a written evaluation and the final grade.

Preparation for this Senior project begins during the Freshmen year with private study on the student's principal instrument. By the end of the student's Junior year a project (concert program or lecture subject) should be decided upon with the help of the student's advisor and/or private teacher. During the last two semesters of study the student works with his/her advisor and/or private teacher on final preparation of the Senior project, which should be **completed by December 1 or May 1** of the final semester.

The senior recital will include repertoire encompassing the Baroque, Classical, Romantic and Modern eras and may include jazz. Singers must include repertoire using the major languages of Italian, English, German, and French or Spanish. In addition to preparing music for performance, the student is required to analyze two contrasting pieces/movements, to research and write program notes and design a program.

Singers are required to memorize their program. Pianists are required to memorize one-half of the program. For other instrumentalists, the required memorization of some or all of the music will be decided upon by the private teacher, although all students are expected to "know" their music thoroughly. The student's ability to interpret music with correct performance style, technique and artistic excellence reflects their familiarity with the repertoire.

The lecture/recital or lecture/demonstration requires a research paper on a music subject connected to the student's area of private study and must be approved by the advising faculty member. In a lecture/recital, the student will present the lecture by reading the research paper, and will demonstrate musical examples through his/her own performance. In a lecture/demonstration the student will present musical examples through technical aids such as a Power Point presentation, and/or prerecorded music on

CD or video/DVD. The lecture format usually requires that the student prepare an example sheet or power point presentation for the audience, as well as the program, which may include program notes.

All students are required to analyze two of the compositions included in the project as described below.

Finally, the student is ultimately responsible to meet the scheduling deadlines for this project as indicated in the checklist following these guidelines.

### **Senior Project Theoretical Analysis**

Process:

With the assistance of your advisor or applied music teacher, choose two pieces (or movements of sonatas or concertos) from different eras, which are contrasting in style and form. Exceptions will be made as needed, for example, if a student is researching the music of one composer.

Begin with photocopies of a clean score and indicate major formal and theoretical events on the score such as exposition, recapitulation, development, major cadences and modulations, interesting use of harmony or accompaniment figures to illustrate text, etc. The faculty member should give specific guidance for the music selected and formal analysis should be appropriate to the style and era of the piece.

A short paper, one to two pages in length, should accompany the score and summarize any pertinent historical information (composer, style, inspiration, commission or dedication, etc.) as well as a written summary of the pertinent theoretical information. The paper should be typed, double spaced with 1” margins. This project will be evaluated by both the project advisor and the theory teacher and **is due at least one month prior to the performance date**. The information should also be included in the final paper of a research project.

### **Preparation of program and program notes**

Part of your education as a musician is to learn the correct format for listing music in a program (found in the Performance Class programs) and to research the composers and the pieces you will be performing. This will give you a better understanding of your music as well as help you prepare a correct and informative program.

### **EVALUATION**

Evaluation of the student’s Senior project is done by two faculty members, including the advisor and/or applied music teacher. The evaluation will cover the timeliness and diligence of the preparation, as well as the recital performance or lecture presentation. The final presentation is expected to be a technically solid performance or lecture of high academic and musical quality including appropriate stage etiquette. Portions of the program should be presented prior to the recital/lecture date in Performance Classes, department concerts and juries to allow the student to “practice performing” and gain a sense of how nerves affect their performance, as well as to provide the opportunity for early feedback from other musicians and faculty.

## MU 495 – SENIOR RECITAL/LECTURE OUTCOMES ASSESSMENT PROJECT

GRADING POLICY: In an effort to present clear expectations for the senior project, the following requirements will be assessed at the levels listed and used to compute the final grade.

Recital/Lecture Preparation	30%
Analysis Project	10%
Recital/Lecture Hearing	10%
Program/Notes/Handouts/PowerPoint	10%
Dress Rehearsal	10%
Final Performance/Lecture-Demonstration	30%

Recital/Lecture Preparation: This includes preparation of your recital repertoire for weekly meetings with your teacher, timely preparation of the paper, outlines, drafts, analysis project, program and program notes, etc., and timely attention to details such as attending regular rehearsals with your accompanist and performing in performance classes as required by your applied music instructor.

Analysis Project: Two contrasting pieces or movements are to be analyzed to show formal structure, important harmonic events, stylistic comments, etc. A fuller explanation of this requirement is found in the Student Handbook. This project is due **at least one month prior to the recital/lecture date.**

Program Notes: Generally speaking, program notes should include basic biographical data on the composer, birth/death dates, town of birth, etc. There should be a sentence or two outlining the composer's output and a few sentences describing the piece being performed. Some general remarks about the form and/or style of the piece should be included. For a typical program the minimum length should be 100 words for each entry. **The recital program and program notes are due by the recital hearing.**

Recital Cancellation Policy: If any of the above items are not completed by due dates and the student is not performance-ready, or a final draft of the paper has not been turned in by the dress rehearsal date, the evaluating faculty members have the option to cancel the senior recital/lecture. Cancellation of the recital/lecture may lead to a failing grade for MU 495. If the student has completed 80% of the required work, he/she may apply for an "Incomplete" and will be required to finish the course in the next semester.

**OUTCOMES ASSESSMENT CHECKLIST  
FOR RECITALS AND LECTURE PRESENTATIONS**

**1. ONE YEAR IN ADVANCE**

Work with your advisor to decide what your subject will be, and to choose your repertoire or outline your presentation project.

- My thesis subject is: \_\_\_\_\_
- My recital will include compositions by: \_\_\_\_\_

\_\_\_\_\_  
Student signature                      Advisor signature                      Date

**2. ONE SEMESTER IN ADVANCE**

- With your advisor/applied music instructor, choose a second reviewer
- Consulting both reviewers, **select dates** for your recital/presentation (no later than December 1 or May 1), for the dress rehearsal one week prior, and for the hearing, one month prior to the recital date.
- **Reserve the appropriate rooms** (performance, reception area and green room) for the recital and for the hearings (with assistance from your advisor).

The \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_ have been reserved for a recital on \_\_\_\_\_, for the dress rehearsal on \_\_\_\_\_, and for the hearing one month in advance on \_\_\_\_\_.

Please initial approval below.

\_\_\_\_\_  
Student                      Date                      Advisor                      Date                      Reviewer                      Date

**3. During registration, obtain the independent study form from the registrar's office, fill it out and obtain signatures. Attach a copy to this form.**

**4. AT THE BEGINNING OF THE FINAL SEMESTER**

- Turn in a draft of the paper
- Perform at least one half of the recital memorized (singers and pianists)
- Select works or movements to be analyzed

Advisor signature and comments: \_\_\_\_\_

**5. ONE MONTH PRIOR TO THE RECITAL (Date: \_\_\_\_\_)**

- Turn in theoretical analysis paper for two works or movements
  - Turn in completed recital notes draft
  - Turn in typed program and notes draft
  - Make arrangements for ushers, stage manager, sound, lights, reception
  - Turn in final draft of complete paper
- OR
- Perform recital memorized for reviewers for permission to continue

Reviewer signature and comments: \_\_\_\_\_

Advisor signature and comments: \_\_\_\_\_

**6. ONE WEEK PRIOR TO RECITAL (Date: \_\_\_\_\_)**

- Perform recital for two reviewers (Dress Rehearsal)
- OR
- Read lecture using PowerPoint and/or other visual/aural aids (Dry Run)
  - Turn in edited program and notes for copying

Reviewer signature and comments: \_\_\_\_\_

Advisor signature and comments: \_\_\_\_\_

## GENERAL INFORMATION

### FULL AND PART-TIME FACULTY PHONE EXTENSIONS

Dr. Nan Childress Orchard, Chair Piano, Keyboard Harmony, Theory and Musical Theatre Workshop	x3587
Dr. Laura Greenwald Concert Series Director, Vocal Studies, Choir, Opera Workshop	x3520
Rebecca Vega Wind Ensemble, Flute Ensemble, Intro to Music Education, and MENC Advisor	x3446
Rob Middleton Theory, Jazz Ensemble, saxophone, clarinet, and Computers in Music	x3299

### MUSIC FACULTY SECRETARY

Barbara Budris – VIS211 Hours: M-W 9 am to 1:30 pm Th 9 am to 1:00 pm	x3326
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Please leave emergency messages for faculty with the music secretary, during her work hours only. Otherwise, email or contact your faculty member as directed on the course syllabus.

### ADJUNCT FACULTY

Thomas Charsky: Techniques of Music for Children, Music Fundamentals for Elementary Teachers, and Language of Music  
Michael Gribbroek: Language of Music  
Dr. Joseph Orchard: Music History and Literature I and II  
Jeremy Rafal: Language of Music  
Dr. Gregg Wramage: Music Arranging, Composition, and Language of Music

### ADJUNCT FACULTY FOR PRIVATE INSTRUCTION

Alex Bocchino, percussion	Ron Naspo, double bass
Howard Freund, saxophone	Barbara Piercy, organ
Betsy Maliszewski, violin	Ron Pokryska, tuba
Max Morden, trumpet	Joshua Rubin, guitar
Warren Helms, vocal and instrumental coaching	

Private instructors will provide contact information to their students.

## **MUSIC PRACTICE ROOM POLICY**

- Rooms are available to Caldwell College music students for practice purposes. Practice requirements for each private instructor will vary and the student should check with his/her instructor as to what is expected of them.
- To make sure that practice rooms are utilized and available to students when they want to use them, a sign-up sheet to reserve the room is posted on the door. All students should sign up at the beginning of the semester so that they have a room available to them. New sign-up sheets will be posted each semester.
- If you are using a room during a reserved time and it is not signed out to you, you must relinquish the room to the student who has reserved it. You may reserve a room if you are a music major or are taking private lessons at Caldwell College.
- Water, in a closed container, is allowed in the practice rooms. Be careful not to place it on pianos. Please do not bring any other food or drinks into the room.
- To protect the pianos please check to see that the window is shut and the heat or a/c is turned off when you leave.
- If there is a problem with a piano, please notify Dr. Nan Childress in Room 4219.
- Practice Room VIS216 is to be used by adjunct faculty for teaching and piano majors for authorized practice. The room is to remain locked at all times.

## **MENC**

Students who are interested in Music and Education participate in the student-run Caldwell College chapter of MENC, or Music Educators National Conference. The purpose of this nationwide organization is to make available to its members the opportunity for professional development and to acquaint students with the privileges and responsibilities of the music education profession. MENC members assist Caldwell College in various musical projects and events throughout the year, and provide an opportunity to have contact with collegiate members from other schools. As a club, MENC also sponsors trips to musical performances as well as educational workshops. MENC is open to all students who are interested in education and share a love of music.



## FALL 2011 ACADEMIC CALENDAR

August	25	Graduate New Student Orientation
	27	Adult Undergraduate Student Orientation
	27-29	Freshman Orientation
	29	Evening Classes Begin (4:15 p.m.)
	30	Day Classes Begin (8:30 a.m.)
September	5	Labor Day (No Classes)
	7	Last Day for Add/Drop of Classes
	10	Saturday Class Begins (8:00 a.m.)
	26	Incomplete Grades for Spring 2011 Due in Registrar's Office
October	3	Deadline for Applications for May 2012 Degree Completion
	10-11	Columbus Day Break (No Classes)
	17	Mid-Term Progress Report Due
	24	Last Day to Withdraw from Class with a Grade of "W"
November	7	Spring/Winter Registration Material Available
	14	Spring/Winter Registration Begins
	21	Last Day to Withdraw from Class
	23	Thanksgiving Recess Begins at 4:15 p.m. (No Evening Classes)
	24-25	Thanksgiving Recess (No Classes)
	26	No Saturday Classes
December	5	Incomplete Grades for Summer 2011 Due in Registrar's Office
	10	Last Day of Classes
	12-17	Final Exams

### **September 10 – October 22 Accelerated Program Session A**

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September 17	Last Day for Add/Drop of Class
September 24	Last Day to Withdraw from Class

### **October 29 – December 17 Accelerated Program Session B**

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November 5	Last Day for Add/Drop of Class
November 12	Last Day to Withdraw from Class
November 26	No Class

### **September 10 – December 17 Post Bac Saturday Classes**

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September 17	Last Day for Add/Drop of Class
October 22	Last Day to Withdraw Class with a Grade of "W"
November 26	No Class
November 28	Last Day to Withdraw from Class
December 17	Final Exams

# SPRING 2012 ACADEMIC CALENDAR

January	2	Winter Session Begins
	16	Martin Luther King Jr. Holiday (No Classes)
	20	Winter Session Ends
	21	Adult Undergraduate Student Orientation
	23	Graduate New Student Orientation
	23	Evening Classes Begin (4:15 p.m.)
	24	Day Classes Begin (8:30 a.m.)
	28	Saturday Classes Begin (8:00 a.m.)
	31	Deadline for Applications for August 2012 Degree Completion
February	1	Last Day to Add/Drop of Classes
	20-21	President's Break – College Closed
March	12	Semester Break Begins
	19	Semester Break Ends – Classes Resume
	21	Mid-Term Progress Report Due
	26	Last Day to Withdraw from Class with a Grade of "W"
	30	Caldwell Day of Service
April	2	Summer/Fall Registration Materials Available
	4	Easter/Spring Break Begins at 4:15 p.m. (No Evening Classes)
	7	No Saturday Classes
	9	Classes resume at 4:15 p.m.
	16	Summer/Fall Registration Begins
	24	Last Day to Withdraw from Classes
	26	Salute to the Grads
	27	Incomplete Grades for Fall 2011 Due in Registrar's Office
	30	Deadline for Applications for December 2012 Degree Completion
May	1	Incomplete Grades for Winter 2012 Due in Registrar's Office
	5	Adult Undergraduate Semester Orientation
	11	Last Day of Classes
	12	Saturday Final Examinations
	14-17	Final Examinations
	19-20	Commencement Weekend

## January 28 – March 10

## Accelerated Program Session A

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January 28	Classes Begin
February 4	Last Day for Add/Drop of Class
February 11	Last Day to Withdraw from Class
March 10	Last Day of Classes/Final Exams

## March 17 – May 12

## Accelerated Program Session B

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March 17	Classes Begin
March 24	Last Day for Add/Drop of Class
March 31	Last Day to Withdraw from Class
April 7	Easter/Spring Break – No Classes
May 5	No Classes
May 12	Last Day of Classes/Final Exams

## January 28 – May 12

## Post Bac. Saturday Classes

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January 28	Classes Begin
February 4	Last Day for Add/Drop of Class
March 11	Last Day to Withdraw from Class
April 7	Easter/Spring Break – No Classes
May 5	No Classes
May 12	Final Exams

# **CALDWELL COLLEGE CONCERT SERIES 2011-12**

## **Early Music Players**

Tuesday, October 4, 2011 – 8:00 PM – Alumni Theatre

## **Garden State Opera**

Sunday, October 23, 2011 - 4:00 PM - Student Center Auditorium

**Free Dress Rehearsal for School Groups**

**Friday, October 21, 11 am**

## **Schola Sings Solo**

Saturday, November 5, 2011 – 8:00PM - Alumni Theatre;

## **Christmas Spectacular!**

Friday, December 9, 2011 - 8:00 PM - Student Center Auditorium

## **Faculty Favorites**

Saturday, February 25, 2012 - 8:00 PM - Alumni Theatre

(Snow date Sunday, February 26, 4 pm)

## **GBO Principals**

Sunday, March 25, 2012 - 4:00 PM Alumni Theatre

## **Mantra**

Tuesday, April 3, 2012 - 8:00 PM - Alumni Theatre

**High School Percussion Festival**

**4-7 pm, Student Center Auditorium**

## **Terzetta**

Thursday, April 26, 2012 - 8:00 PM - Alumni Theatre

General Admission \$20; Students/Seniors \$15

Christmas Spectacular! – All Tickets \$10

Please contact Laura Greenwald, 973-618-3520, for more information.

***CALDWELL COLLEGE MUSIC DEPT  
2011-2012 STUDENT CONCERTS***

***FALL SEMESTER***

**Joshua Getka, Senior Recital**

Saturday, October 15, 7:00 PM, Alumni Theatre

**Solo & Chamber Concert**

Tuesday, November 8, 8:00 PM, Alumni Theatre

**Jazz & Percussion Concert**

Wednesday, November 16, Student Center Auditorium

**Small Ensemble Concert**

Wednesday, November 30, 8:00 PM, Alumni Theatre

**Opera Workshop Production: Little Red Riding Hood**

Saturday, December 3, 1:00 PM, Alumni Theatre

***SPRING SEMESTER***

**Chris Logan, Senior Recital**

Thursday, March 1, 8 PM, Alumni Theatre

**Small Ensemble Concert**

Wednesday, March 28, 8:00 PM, Alumni Theatre

**Amanda Sisco, Senior Recital**

Saturday, March 31, 8:00 PM, Alumni Theatre

**John Piepoli, Senior Recital**

Sunday, April 22, 3 PM Alumni Theatre

**Solo and Chamber Concert**

Tuesday, April 24, 8:00 PM, Alumni Theatre

**Samantha Kantrow, Senior Recital**

Saturday, April 28, 3:00 PM, Alumni Theatre

**Jazz & Percussion Concert**

Wednesday, May 2, 8:00 PM, Student Center Auditorium

**Music Theatre Workshop**

Friday, May 4, 8:00 PM, Alumni Theatre

**Spring Department Concert**

Monday, May 7, 8:00 PM, Student Center Auditorium

***CALDWELL COLLEGE MUSIC DEPT***  
***2011-2012***  
***College & Community Events***

**FALL SEMESTER**

**Mass of the Holy Spirit**

Wednesday, September 7, noon, Student Center Auditorium

**Pep Rally** – Pep Band, Thursday, September 22, 10 pm

**Homecoming Events**

Saturday, September 24, 10 am to 6 pm

**Drum Circle**, Percussion Ensemble, 12 pm, Newman Plaza

**Alumni Concert**, 2:30 pm, Alumni Theatre

**Mass**, Choir, 4 pm, Newman Center

**Mass Reception**, 5 pm, Newman Center, featuring  
Josh Getka, marimba and Rafael Sepulveda, guitar

**Caldwell Street Fair**

Various Student Performances including Flute Ensemble  
Sunday, October 2, 12 to 5 pm, Downtown Caldwell

**Undergraduate Admissions Open House**

Saturday, October 15, 10 am, Flute Ensemble performs

**National League of Performing Arts**

Piano Master Class and Recital with Seymour Lipkin

Sunday, October 30, 3 pm, Alumni Theatre

Ticket Required – Please contact Nan Childress Orchard at 973-618-3587

**High School Senior on Campus Day**

Thursday, November 10, College Campus

**New Jersey Flute Society Concert**

John McMurtery, Flute Recital

Friday, November 18, 8 pm, Alumni Theatre

For ticket information contact Rebecca Vega at 973-618-3446

**Undergraduate Admissions Open House**

Saturday, November 19, 10 am, Percussion Ensemble performs

### **Christmas Caroling**

Saturday, December 3, Time TBA, Flowerland, Downtown Caldwell

### **New Jersey Flute Society Concert**

“Celebrate the Flute” – Saturday, December 3, 8 pm

### **Christmas Liturgy**

Wednesday, December 7, noon, Student Center Auditorium

### **Children’s Choir Concert**

Saturday, December 10, 4 pm, Alumni Theatre

*Snow Date: December 17*

## **SPRING SEMESTER**

### **New Jersey Flute Society**

Sight Reading session with Flutacious!

Sunday, January 22, 1 pm, Alumni Theatre

For information contact Rebecca Vega at 973-618-3446

### **Undergraduate Admissions Open House**

Saturday, February 4, 10 am, Brass Ensemble performs

### **General Music Auditions**

**For Scholarships and Entrance into the Program**

Saturday, March 3, By Appointment, Alumni Theatre and VIS202

Contact Rebecca Vega for information at 973-618-3446

### **Founders Day Liturgy**

Wednesday, March 21, 12 noon, Student Center Auditorium

### **Caldwell Day of Service**

Friday, March 30

### **Admissions Accepted Students Day**

Saturday, March 31, 10 am, Flute Ensemble performs

### **High School Percussion Day**

Tuesday, April 3, 4-7 pm, Student Center Auditorium

**New Jersey Flute Society**

Flute Ensemble Festival (Middle and High School Students)

Sunday, April 15, 1 pm, Alumni Theatre and Music Room

For information contact Rebecca Vega at 973-618-3446

**Children's Choir Concert**

Saturday, April 21, 4 pm, Alumni Theatre

**Honors Convocation**

TBD

**New Jersey Flute Society Concert**

Robert Dick, flute recital

Sunday, May 20, 3 pm, Alumni Theatre

For ticket information contact Rebecca Vega at 973-618-3446

**Mass and Commencement Ceremonies**

Sunday, Time TBA, May 20

**National League of Performing Arts**

National Young Virtuosi Recital

Saturday, June 2, 7 pm, Alumni Theatre

For ticket information please contact Nan Childress Orchard at 973-618-3587

**MEA of New Jersey Piano Auditions**

Sundays, June 3 and 10, 8 am to 5 pm, Visceglia Arts Center

For information please contact Nan Childress Orchard at 973-618-3587

## **Pep Band Events**

Pep Rally – Thursday, September 22

Men’s BB Game – Saturday, November 12

Women’s & Men’s BB Game – Saturday, December 3

Women’s & Men’s BB Game – Saturday, January 28

Women’s & Men’s BB Game – Saturday, February 11  
Women’s Tournament Game – Saturday, February 25