



Office of the Registrar
Caldwell College
 120 Bloomfield Avenue
 Caldwell, New Jersey 07006
 Phone: (973) 618-3282
 Fax: (973) 618-3480
registrar@caldwell.edu

Change of Personal Information

Student may request a change to their personal information, such as name, address, phone, social security number, by completing a Change of Personal Information Form. Any request for a change of name or social security number must be accompanied by Official documentation to support the change.

To make the change, submit this request to the Registrar's Office in person, mail, or fax (973-618-3480).

Name _____ Caldwell College ID# _____

Please make the following change(s) to my records:

**Name: _____ ** Must submit Official Documentation

**Social Security # _____

Address: _____ Apt. # _____

City: _____ Telephone: _____

County: _____ Home: _____

State: _____ Work: _____

Zip code: _____ Cell : _____

Email: _____

For Graduate & Continuing Studies Student's only:

Employer: _____

Student Signature: _____ Date: _____

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For Office Use Only

→ Change made in CMDS → Change made in Program Database

Completed by: _____ Date: _____