



Office of the Registrar
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Traditional Undergraduate Student Permission to Enroll in Less Than 12 credits

Please Note the Following:

- Students who enroll in less than 12 credits are officially listed as part time students.
- Nonimmigrant Students with F-1 Status must maintain 12 credits each semester.
- Students who enroll in less than 12 credits cannot reside in the dormitory.

Student's Name _____

ID # _____

This student has permission to take _____ Credits* for the _____
Year Term

*This permission is given only for the designated term listed above.

Advisor's Signature

Date

Financial Aid Officer

Date

Assistant Dean for Academic Affairs

Date

Please return this completed form to the Office of the Registrar located on the 1st Floor in Aquinas Hall.

Copies to: Advisor
Financial Aid
Bursar's Office
Registrar's Office
International Student Advisor